

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

**Meeting Date/Time: May 4, 2017 9:30 a.m.
Location: Human Services Center
514 Riverview Ave, Room 271
Waukesha WI 53188**

Committee Members:

<u>X</u>	Berthelsen, Judie	<u>EA</u>	Howard, Christine
<u>EA</u>	Carriveau, Pat	<u>X</u>	Johnson, Monty
<u>X</u>	Cizel, Maria	<u>EA</u>	LaMountain, Paulette
<u>X</u>	Franklin, Robert E.	<u>X</u>	Ludka, Elaine
<u>X</u>	Friedrich, Carla	<u>X</u>	Schweda, Susan
<u> </u>	Vacant	<u>X</u>	Zaborowski, Bill
<u>X</u>	Heberling, Sandie		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

X Smith, Mary
X Bittman, Lisa

Call to Order:

The meeting was called to order at 9:30 am by Chairman B. Zaborowski.

Public Comments

None

Approval of April 6, 2017 meeting minutes

Chairman B. Zaborowski called for approval of the meeting minutes of April 6, 2017.

S. Schweda moved to approve the minutes; R.E. Franklin seconded the motion. All in attendance approved. Motion carried.

Educational Segment:

General Overview of the National Caregiver Support Program- ADRC Supervisor Shirley Peterson; Grandparents Raising Grandchildren- ADRC Specialist Ellen Poplawski

ADRC Supervisor Shirley Peterson provided board members with information on the caregiver support programs provided by the ADRC, which include the Intermission program, Caregiver Coalition sponsored Speaker Series and Grandparents raising Grandchildren. ADRC Specialist Ellen Poplawski expanded on the Grandparents Raising Grandchildren program. There are currently 12 families participating. The ADRC arranges activities for the grandparent and the grandchild to enjoy individually or as a group. These activities provides beneficial respite to both.

Action Item – Approval of revised ADRC Mission Statement – Mary Smith

M. Smith requested Board approval for a new Mission Statement for the ADRC, which reads:

To provide older adults and people with physical or developmental/intellectual disabilities the resources needed to live with dignity and security and to achieve maximum independence and quality of life. The goal of the Aging and Disability Resource Center is to empower individuals to make informed choices and to streamline access to the right and appropriate services and supports.

B. Zaborowski called for approval of the new Mission Statement. J. Berthelsen moved to approve the new Mission Statement; M. Johnson seconded the motion. All in attendance approved. Motion carried.

ADRC Manager – Mary Smith

- M. Smith announced that May celebrates Older Americans' Month and that the Governors has sent a proclamation recognizing May as ADRC Month as well.
- The APS supervisor position is in the process of being filled at this time
- ADRC staff meetings have been held to develop the ADRC internal culture
- Health and Human Services is working on the next Strategic Plan for our department
- The state is offering carry over dollars for special projects in the ADRC contract, we are hoping to hire a marketing/community outreach person
- Conversations with the Hispanic Resource Center and other Hispanic resources in our community are in the beginning stages
- Interfaith has changed their name to ERAs Senior Network

ADRC Coordinator Report – Lisa Bittman

- L. Bittman advised that Dementia Care Specialist Ronda Bauer has resigned.
- Plans continue to progress for our July 26 Open House
- 50+ monthly newspapers are now available in the ADRC
- Inquiries and the need for assistance is increasing the time demands on our staff in the ADRC - we will be hiring two additional ARDC Representatives in the near future
- L. Bittman has been attending many state sponsored trainings in the continuation of onboarding and continued learning - including SAMS data recording, Long term Care Functions Screening, 100% Time Reporting, meal Cost Reporting. Recently attended the annual WI Aging Nutrition Directors Conference in Steven's Point, will be attending the Annual Alzheimer's Conference and a Change Leader Training.

ADRC Consumer Concerns – Mary Smith

None

Health and Human Services Committee Report – B. Zaborowski for Christine Howard

- The county's budget process has started.

Other Business/Updates – All

Citizen Kurt Roskopf advised the Board of an upcoming National Event that will be held in Janesville on August 15 & 16. There will be 100 people participating in adaptive waterskiing. Team USA is expected to visit the event.

Adjournment:

B. Zaborowski called for a motion to adjourn the meeting. R.E. Franklin moved to adjourn; M. Johnson seconded the motion. All in attendance approved. Motion is carried.

Next Meeting: June 1, 2017

Health & Human Services Center, Board Room 271

514 Riverview Avenue

Waukesha WI 53188

Approved _____ Date _____

Submitted by Sue Smith, ADRC Support Staff Supervisor